**2018-2019 NCSA CHAPTER CUP CRITERIA**

**June 1, 2018 - May 31, 2019**

**SECTION 1: Regular Meetings**

Each chapter will receive two (2) points for holding a monthly meeting and if a meeting notice is sent to NCSA Officers, Board of Directors and NCSA Executive Director, Candace Cansler. The meeting may be educational or social. **There will be one (1) point awarded for the meeting and one (1) point awarded for the meeting notice**.

**SECTION 2: Continuing Professional Education**

**Each chapter will receive two (2) points for each regular monthly meeting that provides CPE to the membership**, provided that the NCSA Education Sub Committee—Chapter CPE Programs approves the CPE. **In order to qualify for the two points, the local chapter must send the CPE package to the chairman by the designated deadline.**

**SECTION 3: Members Attending Monthly Meetings**

Two (2) points are available per chapter for each monthly meeting based upon whether you have chapter members present and if any guests are present (other than the speaker**). One point for members in attendance and one point for any guests attending the meeting.**

**SECTION 4: Legislative Activities**

**A chapter will receive three (3) points if it provides at least one legislative meeting per year**. This event can be as simple as having a Local or State Representative or an Elected Official speak to the chapter on legislative updates.

**SECTION 5: Local Chapter Monthly Report**

**Each chapter will receive a possible two (2) points for submitting the Chapter Monthly Report**. **One (1)** **point for each month it timely submits its monthly report via the Website**: [www.ncsa1947.org](http://www.ncsa1947.org) or to our NCSA Executive Director and to Chapter Promotions Chair. The deadline is the last day of the month; however, if a chapter meets on the last day of the month, then the deadline will be the next business day. The chapter will receive **one (1) point for giving advance notice of the next month’s scheduled meeting**.

**SECTION 6: New NCSA Members**

Each chapter will receive points for any new NCSA members that are sponsored by chapter members during the year. **The chapter will receive two (2) points for Full members** sponsored and **one (1) point for Associate members sponsored.**

**SECTION 7: Chapter Members Attending NCSA Functions**

**Chapter Members attending NCSA functions can help their chapters win the cup by attending these three events**. The NCSA Convention held in June 2018 will be the first event. The July 2018 Leadership Conference is the second event. The September Fall Professional Accounting Seminar is the third event.

**Ten points are available for each event.** The number of points awarded each chapter is based upon a percentage created by the number of chapter members participating and the total number of attendees at the event. For example, if the Leadership Conference/Committee Day has 40 attendees and a particular chapter has 8 members present, then that chapter scores 2 points for the event (8/40=.20) (10x.20=2).

**SECTION 8: Bonus Points**

**Three (3) bonus points are available per chapter that hosts a presentation by David Hooker on Quality Assurance Review.** This presentation is designed to help our members prepare professional Compilation financial statements that may be issued to third parties. (**these 3 points are in addition to Section 2’s points)**

**Also an additional three (3) bonus points are available per chapter that hosts a presentation by the Chapter Promotions and Membership Committees.** This presentation is designed to guide the chapter in conducting professional and effective meetings. (**these 3** **points are not in addition** to Section 2’s points)